

# **Transfer of Credit Policies and Articulation Agreements**

## **Transfer of Credit**

### **Credit for Previous Training**

Students wishing to apply for credit for previous training must submit a copy of their academic transcript from the originating institution, as well as a copy of the course syllabus containing the course hours and coverage for evaluation. Northwestern Technological Institute will not accept credits from any non-accredited institutions. When evaluating credit for previous training, Northwestern Tech will use the following criteria:

### **Course Hours/Coverage**

The course(s) completed at another institution must be comparable in scope and content to the similar course(s) offered by Northwestern Technological Institute. More specifically, the subject matter and the time spent on that subject matter must reasonably align with the coursework and the program into which the credit is to be transferred.

### **Age of Credits**

Northwestern Technological Institute will not accept credits for transfer that were earned more than five years prior to the student's enrollment date.

### **Minimum Grade**

Northwestern Technological Institute will not accept credits for transfer where the earned grade was less than a "C" (or 2.00). For those credits for transfer, where only a satisfactory (S) score was earned, Northwestern Technological Institute will apply a letter grade of "B" (or 3.0) for the accepted transfer credit, unless further documentation can be obtained.

### **Maximum Credits Accepted**

Northwestern Technological Institute may accept up to 18 quarter credit hours. All credits transferred in will be included as credits attempted when evaluating a student's compliance with maximum timeframe.

### **Transfer of Credits Earned/Articulation Agreements**

Northwestern Technological Institute does not have an articulation agreement with any other educational institutions at this time.